

Memorandum of Understanding
Between
Peninsula Sunrise Rotary Club
And
Rotary Club of Redwood City, California, Inc.

This Memorandum of Understanding (MOU) defines the working relationship between the above organizations for the holding of an annual *Oktoberfest event* and *H2Open Door* projects.

I. DEFINITIONS

Oktoberfest. This consists of a Half Marathon, 5 K Run and a Color Run collectively called *OktoberRun* plus a festival to be held in Redwood City, California, consisting of stage performances, concerts, food, beer and vendors. The events will be run by the Sunrise Rotary Club's 501 c 3 organization as a charitable fundraising event.

H2OpenDoor project. The funds raised by the event will be used to purchase, transport and in conjunction with a local Rotary Club install water purification units in third world locations where we can make the best impact upon their health and their sustainability with appropriate training at these locations.

Open Door. A program which includes Teen and Community which teaches youth about giving back to the local community.

II. MISSION

The mission of Rotary International is to provide service to others, promote integrity, and advance world understanding, goodwill, and peace through its fellowship of business, professional, and community leaders.

Our mission is to promote H2Open Door projects, including providing assistance for the international water project and the local Teens & Community program through the Annual *Oktoberfest* event.

III. Accordingly, the Rotary Clubs of Redwood City operating under this MOU agree as follows:

A. Working together we will raise funds through *Oktoberfest* and *OktoberRun* to help accomplish the H2OpenDoor project and help our local high school kids study this project.

B. Community Experience.

We will develop a Teens & Community volunteer group that will meet on a monthly basis and learn about Rotary. They will work with the Rotary Club Community Service committees to learn about giving back to their community and also participate in the two club's community service projects.

C. Expenses and Liabilities.

Unless approved in writing by the individual signing this MOU on behalf of the party to be charged, each party to this MOU is responsible for its own expenses. There will not be a reimbursement or exchange of funds between the parties for tasks associated with this MOU.

Rotary Club Of Redwood City does not have any financial obligation for contracts signed by Peninsula Sunrise Rotary Club, Redwood City Educational Foundation or any other organization involved in the Oktoberfest event or H20openDoors project.

D. Rotary Club of Redwood City shall use its best efforts to:

Oktoberfest

Assist in securing 30 vendors for the festival.

Assist in selling 25 coupon pages in the coupon book.

Provide 30 volunteers for the day of the festival.

Provide one person authorized to supervise youth activities to oversee the kids zone on the day of the event.

Assist with the promotion of the event.

Encourage groups to participate in the running event.

Assist with raising of funds through the Oktoberfest event.

Open Doors

Develop a Teen & Community program that teaches youth about giving back to the local community.

Assist in identifying 2 youth and one teacher to travel to installation sites.

E. Peninsula Sunrise Rotary Club will:

Be responsible for all other aspects of the Oktoberfest event including receipt and disbursement of all funds.

F. The two Rotary Clubs of Redwood City together will:

Exhibit mutual respect for each other.

Work in a professional manner at all times.

Respect the confidentiality of member's contact information. This includes the lists of contacts and vendors which shall not be used by the non-owning party without the written permission of the other party.

IV. RESPONSIBILITIES

Each party will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this MOU. The initial appointees of each organization are:

Lilia Ledezma 650-771-1237 for the Rotary club of Redwood City

Jon Kaufman 650-520-6873 for the Peninsula Sunrise Rotary Club

V. TERMS OF UNDERSTANDING


The term of this MOU is from the effective date of this agreement until June 30, 2014, and may be extended upon written mutual agreement. It shall be reviewed at least periodically to ensure that it is fulfilling its purpose and to make any necessary revisions.

Either organization may terminate this MOU upon thirty (30) days written notice without penalties or liabilities.

Written notices required under this MOU shall be delivered to the mailing address of record of the respective parties or care of the current President of the applicable club.

VI. Authorization

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU. On behalf of the organization I represent, I wish to sign this MOU and contribute to its further development.



Date: 8.10.13

Lilia Ledezma, Chairman, Community Service Committee,
Rotary Club of Redwood City, California, Inc.



Date: 8.22-13

Jo Ann Sokolov President
(Name) (Title)
Peninsula Sunrise Rotary Club

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rsock56966

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Re: Executed MOU

From: Susan Howell <susan.d.howell@gmail.com>
To: Jo-Ann Sockolov <rsock56966@aol.com>
Cc: Lilia Ledezma <lilia@communityconsultantsgroup.com>; Secretary Rotary <secretary@redwoodcityrotary.org>; Jon Kaufman <jkaufman@klp.com>
Date: Thu, Aug 22, 2013 3:16 pm

Oh and yes - I see no problem with the changes.

(-:

On Thu, Aug 22, 2013 at 3:11 PM, Jo-Ann Sockolov <rsock56966@aol.com> wrote:
Hi Susan and Lilia,

I do have the MOU and assuming your board meeting is in RWC, am happy to drop it off tomorrow morning - just let me know where.

I have a couple of things I wanted to note for clarification -

I. Definitions

The Half Marathon and 5K run will be run by the Redwood City Education Foundation (RCEF), however they, along with the 5Kolorun and Oktoberfest are under the umbrella of Oktoberfest & run, collectively managed by Peninsula Sunrise.

The first sentence after H2OpenDoor project should read: "The portion of the funds raised by the event that benefit the Peninsula Sunrise and Redwood City Rotary Clubs will be used to purchase.....etc." The RCEF is also a beneficiary of the event and will receive its proportional amount of proceeds.

If you're ok with these clarifications being added to the MOU, I'll just print out this email and attach it.

Thanks!

Jo-Ann

-----Original Message-----

From: lilia < >
To: Susan Howell < >; Jon Kaufman < >
Cc: Secretary Rotary < >; Jo-Ann Sockolov < >
Sent: Thu, Aug 22, 2013 11:47 am
Subject: RE: Executed MOU

Hi Susan,

Jo-Ann took both copies to their Board to be approved and signed.

Thank you Jon for following up and forwarding the email to Jo-Ann.

Lilia

Lilia Ledezma
Community Consultants Group
134 D Street, Suite B
Redwood City, CA 94063
lilia@CommunityConsultantsGroup.com
Cell
Office

Are you PREPARED for the next Earthquake?
Do you have enough DRINKING WATER, FOOD, MEDICATIONS stored for at least three days for everyone at your home or business?
Please visit your County preparedness website or www.72hours.org for more information on how to get ready.

----- Original Message -----

Subject: Re: Executed MOU
From: Susan Howell <susan.d.howell@gmail.com>
Date: Thu, August 22, 2013 11:42 am
To: Jon Kaufman <jkaufman@kfp.com>
Cc: Lilia Ledezma <lilia@communityconsultantsgroup.com>, Secretary Rotary <secretary@redwoodcityrotary.org>, Jo-Ann Sockolov <joanna6959@aol.com>

Thanks Jon!

On Thu, Aug 22, 2013 at 11:45 AM, Jon Kaufman <jkaufman@kfp.com> wrote:
I've forwarded this on to Jo-Ann, our club's president.
Jon

From: Susan Howell [<mailto:susan.d.howell@gmail.com>]
Sent: Thursday, August 22, 2013 11:35 AM
To: Jon Kaufman; Lilia Ledezma
Cc: Secretary Rotary
Subject: Executed MOU

Hi Jon and Lilia,

Our club has a board meeting in the morning and I was working on the agenda. Only old business outstanding is the executed copy of the MOU.

I was wondering if you have both had a chance to sign the MOU. If not, what might be the timing on making that happen?

Please let me know.

Thanks,
Susan

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